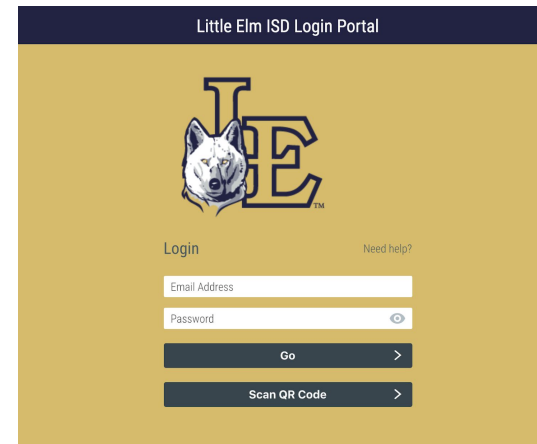


# How To: Login to Google through the new LEISD Login Portal

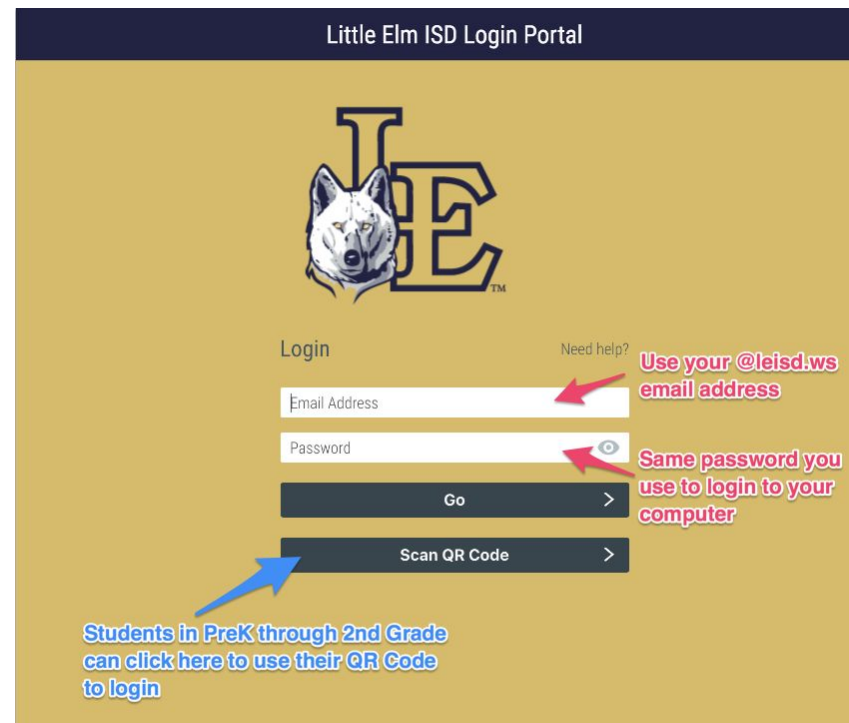
1) Go to <https://login.littleelmisd.net>

Note: If you try to login directly to your Google apps through a Google website (Google.com, Gmail.com, Drive.google.com, etc.) you will automatically be sent to this page to complete your login.



2) Login using your username and password

- a) Enter your @leisd.ws or @leisdstudent.ws email address.
- b) Password is the same as your computer login.



3) The first time, you will need to setup your security questions.

- a) You can select 3 of the pre-made questions, or create your own question using the “Add Question” button at the bottom of the page.
- b) Security questions are used as part of the Password Recovery process if needed in the future.
- c) You will only have to setup these security questions one time, on your first visit.

4) After saving your security questions, you will land on your My Applications page.

- a) Click the Gmail icon to access your LEISD email.

### To change your password:

- 1) Click on “Profiles” on the left side
- 2) Click “Change Password” and follow those instructions.

This will change your password for all systems that are connected to the LEISD Portal SSO.

