

2021 0379

**DATA SHARING AGREEMENT BY AND BETWEEN  
LITTLE ELM INDEPENDENT SCHOOL DISTRICT AND  
OFFICE OF STRATEGY & POLICY  
AT THE UNIVERSITY OF TEXAS AT AUSTIN**

The Little Elm Independent School District (“ISD”) agrees to provide individual student-level data to the Office of Strategy & Policy (“Office of Strategy & Policy”) at The University of Texas at Austin (UT Austin) for the purpose of implementing, billing, and evaluating the OnRamps dual enrollment program and informing OnRamps students of academic opportunities at UT Austin. ISD hereby appoints The University of Texas at Austin as a legitimate educational official of ISD in accordance with the Family Educational Rights and Privacy Act (FERPA). Likewise, The University of Texas at Austin hereby appoints the ISD as a legitimate educational official of The University of Austin in accordance with FERPA. The Office of Strategy & Policy agrees to provide individual student-level data to the ISD for the purpose of evaluation, accountability, and student record-keeping. The terms of this agreement are in effect until August 31, 2021 unless terminated in writing by one or both parties.

**1. Data type and exchange timeline**

ISD Designee for Student Data and Office of Strategy and Policy will coordinate data exchange for all OnRamps program participants for the academic year, as follows:

<b>Responsible Party</b>	<b>Time Period</b>	<b>Type of Data</b>
Office of Strategy & Policy	August 2020 – July 2021	Throughout the academic year OnRamps will provide information about student enrollments, including course rosters, college course eligibility status, and final grades. Access to the portal will be limited to pre-identified campus and district personnel who must obtain a UT Electronic Identification and password in order to access the portal.
Office of Strategy & Policy	February 2021	<ul style="list-style-type: none"> <li>• District name</li> <li>• Campus name</li> <li>• ISD teacher first name</li> <li>• ISD teacher last name</li> <li>• School year of implementation</li> <li>• OnRamps course title</li> <li>• Student first name</li> <li>• Student last name</li> <li>• Student date of birth</li> <li>• Student unique high school ID</li> <li>• OnRamps course title</li> <li>• College course eligibility status (ie, eligible for the opportunity to earn college credit)</li> <li>• College course eligibility grade</li> <li>• Final college course grade, ELA 1301 and History 1301 only</li> <li>• Final college credit status (ie, earned, did not earn), ELA 1301 and History 1301 only</li> <li>• Final college credit decision (ie, accepted, declined), ELA 1301</li> </ul>

Responsible Party	Time Period	Type of Data
		and History 1301 only
Office of Strategy & Policy	May 2021	<ul style="list-style-type: none"> <li>Final college course grade, all courses except ELA 1301 and History 1301</li> <li>Final college course credit status (ie, earned, did not earn), all courses except ELA 1301 and History 1301</li> <li>Final college course credit decision (ie, accepted, declined), all courses except ELA 1301 and History 1301</li> </ul>
ISD	June 2021	<ul style="list-style-type: none"> <li>High school grade in OnRamps course, semester 1</li> <li>High school grade in OnRamps course, semester 2</li> <li>High school grade in OnRamps course, cumulative</li> </ul>

**2. Data protection**

All files will be exchanged using secure systems and in an encrypted, password protected electronic format by ISD and Office of Strategy & Policy.

Office of Strategy & Policy assures that in all reports, electronic or otherwise, derived from information made available under this agreement, all data shall be aggregated in such a way that no individual will be identified directly or by deduction. Office of Strategy & Policy further assures that the data elements will not be released to a third party without written parental consent.

Any unauthorized disclosure of confidential student information is a violation of the Family Educational Rights and Privacy Act of 1974 (FERPA) and the implementing regulations found in 34 CFR Part 99 and shall not be permitted to occur.

While in possession of these data, both parties shall permit access only to employees and contractors authorized to assist in the implementation or evaluation of OnRamps or other University program to have access to the data. Both parties agree to store the data in an encrypted format in a secure and locked area and to prevent unauthorized access.

All persons authorized to have access to the data have certified their understanding that they may be held individually liable for any and all criminal and civil penalties imposed for breach of confidentiality ("Access to Confidential Data").

DocuSigned by:

*Linda Shaunessy*

Date: 2020-09-21 | 15:28:50 PDT

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Linda Shaunessy, JD  
 Business Contracts Administrator  
 Business Contracts  
 The University of Texas at Austin

Signature:

*Amanda Brall*

Date: 9/11/2020

Name:

*Amanda Brall*

Title:

*Director, Advanced Academics*

ISD:

Little Elm Independent School District