

# Minutes of Workshop Meeting

## The Board of Trustees Little Elm ISD

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A Workshop Meeting of the Board of Trustees of Little Elm ISD was held Monday, March 16, 2015, beginning at 6:30 PM in the Zellars Center for Learning and Leadership.

PRESENT: Board President DeLeon English, Board Vice President LeAnna Harding, Board Secretary Alejandro Flores, Trustee Stephanie Gregg, Trustee Melissa Myers and Superintendent Dr. Lowell Strike.

ABSENT: Trustee Cooper Begis and Trustee Christopher Williams.

1. Call to Order Open Session in the Board Room at Zellars Center for Learning and Leadership on 300 Lobo Lane, Little Elm, Texas 75068. Board President DeLeon English called the meeting to order at 6:30 pm.
2. Introduction and Roll Call  
Ms. Sonia F. Badillo took roll call.
3. Pledge of Allegiance  
The Board led those in attendance to the Pledges of the American Flag and the Texas Flag.
4. Citizen input  
There was no citizen input.
5. Approval of Minutes
  - A. Discuss and approve Regular Meeting Minutes - 2/16/2015  
Board Vice President LeAnna Harding made the first motion to approve the Regular Meeting Minutes for 2/16/2015 as presented. Board Secretary Alejandro Flores seconded the motion. The motion passed (5-0).
6. Reports of the Superintendent
  - A. 4th Quarter Demographer Report  
Presenter: Rod Reeves  
Mr. Rod Reeves approached the Board and shared the 4<sup>th</sup> Quarter Demographer Report. The report included the following:
    - Economic Conditions – DFW Area
    - DFW New Home Ranking Report
    - New Housing Activity
    - Annual Closing Distribution 3Q14
    - Vacant Developed Lots 3Q14
    - Future Lots 3Q14
    - Overall Housing Data

- Active Development
- Enrollment History
- Ten Year Forecast
- Ten Year Forecast by Elementary Campus
- Ten Year Forecast by Middle School & High School Campus
- County Appraisal Values
- 2014 County Appraisal Values
- Summary

7. The Board recessed into Closed Meeting at 6:49 pm in the Professional Development Room as permitted by the Texas Open Meetings Act Code Subchapter 551.074, 551.072 and 551.071. The Board and Superintendent discussed:

A. Discuss Personnel - 551.074

B. Discuss Land Swaps - 551.072

C. Attorney Consultation - 551.071

The Board reconvened at 7:39 pm.

8. Discussion Items

A. Discuss Personnel Sheet

Ms. Cleota Epps was not able to attend the meeting. Mr. Matthew Gutierrez informed the Board that the final Personnel Sheet will be presented to them at the next Regular Board Meeting.

B. Discuss Administrative Contract Renewals

Mr. Matthew Gutierrez shared with the Board the Administrative Contract Renewals.

C. Discuss FTE (2)

Mr. Matthew Gutierrez presented to the Board the request of two additional FTEs for the Business Services Department. One is for a Payroll Supervisor and the other one is for an accountant. The Financial Implication is \$130,000.

D. Discuss Superintendent's Hiring Authority - DC (LOCAL)

Mr. Matthew Gutierrez briefed the Board about Superintendent's Hiring Authority – DC (LOCAL). Currently, the Board retains final authority for hiring all contractual personnel. Should the Superintendent be granted final hiring authority, campuses would be able to fill vacant positions in a timely manner. Vacancies occurring during the school year take four to six weeks to fill due to an estimated four-week waiting period to attain Board approval for hires. The Board would still maintain the final authority to hire assistant principals and higher.

E. Discuss Facilities Use Fees - GKD (LOCAL)

Mr. Matthew Gutierrez approached the Board about Facilities Use Fees – GKD (LOCAL). The District and Town are building a strong partnership that will be reflected in an Interlocal Agreement to be presented to the Board. This Policy update will allow municipalities within boundaries an exemption from facility usage fees with Board approval.

F. Discuss Financial Reports - January 2015

Mr. Grant Anderson presented to the Board the Monthly Financial Reports for the

month of January 2015.

G. Discuss Tax Property Resale

Mr. Grant Anderson presented to the Board a Tax Property Resale. In accordance with the Texas Property Tax Code 34.05(c), Little Elm ISD may sell property taken by tax foreclosure.

H. Discuss Request For Qualifications - Architectural Services

Mr. Rod Reeves informed the Board that he will be presenting the top five Architectural Services names at the next Regular Board Meeting.

9. Reports of the Board President

A. Discuss Board Operating Procedures

Board President DeLeon English thanked Trustee Stephanie Gregg for looking at the existing Board Operating Procedures. Mr. English is going to look at them and bring them back to the Board.

B. Discuss Agenda for Board Retreat and Team of 8 Training

After the Board discussed the above events, it was decided that there will be a meeting in April for Board Goals and Board Operating Procedures. The Team of 8 Training will be after the May elections.

C. Discuss Introducing Invocation into Board Meetings

The Board discussed this item and it was decided unanimously to introduce invocation into Board Meetings.

10. Requested Agenda Items

- Update on Graduation Facility – Board Secretary Alejandro Flores
- Survey results on website choices – Board Secretary Alejandro Flores
- Update on Let's Talk – Trustee Stephanie Gregg
- Update on Transcripts – Trustee Stephanie Gregg
- Survey for 4<sup>th</sup> and 5<sup>th</sup> grade in regards to Chromebooks – Trustee Melissa Myers
- AP students keeping MacBooks for Summer Assignments – Board Vice President LeAnna Harding
- Update on ??? (LOCAL) – Board President DeLeon English

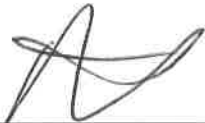
11. Board Comments

- Trustee Melissa Myers mentioned that Oak Point Elementary and Chavez Elementary will be having a Mad Dash Race. They invited the Board to be a part of it. It will take place on April 25<sup>th</sup>.
- Trustee Melissa Myers mentioned that she really likes the layout of the Board Agenda.
- Board Vice President LeAnna Harding thanked the Business Office for all the hard work they do.
- Board President DeLeon English congratulated Superintendent Dr. Lowell Strike for putting together such a great team

12. Adjournment

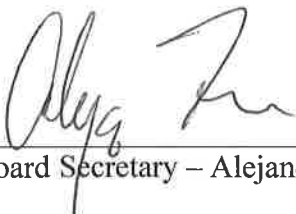
Board Vice President LeAnna Harding made the first motion to adjourn the meeting. Trustee Stephanie Gregg seconded the motion. The motion passed (5-0). The meeting adjourned at 8:21 pm.

The minutes were approved on March 30, 2015.



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Board President – DeLeon English



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Board Secretary – Alejandro Flores